Regd. Off.: B-11/W, SIPCOT Industrial Complex, Gummidipoondi, Tiruvallur District –601 201

# CODE OF CONDUCT & ETHICS FOR DIRECTORS AND SENIOR MANAGEMENT PERSONNEL

#### **Preamble**

This Model Code of Conduct for Directors & Senior Management personnel is a guide to help Directors on the Board & Senior Management team of the Company to live up to Company's ethical standards. This Code of Conduct has been adopted to meet with the requirements of Clause 49 of the Listing Agreement with the Bombay Stock Exchanges Limited.

The rules and principles set forth in this Code are general in nature and the compliance with the Code shall be ensured read with other applicable policies and procedures of the Company.

This model code of conduct may be reviewed by the Board from time to time to keep in pace with the regulatory environment and any amendments to this Code, shall be approved by the Board of Directors.

#### **APPLICABILITY**

This Code of Conduct applies to all the Directors of the Company and Senior Management personnel of the Company i.e. who are of the rank of General Manager and above including all functional heads who have the opportunity to materially influence the integrity, strategy and operations of the business and financial performance of the Company.

In terms of Clause 49 of the Listing Agreement, all directors and Senior Management personnel shall affirm compliance of this Code within 30 days of close of every financial year. The Annual Report of the Company shall contain a declaration to this effect signed by the Executive Director of the company. The Annual Compliance Report shall be forwarded to the Company Secretary/Compliance Officer. If any Director leaves the Company any time during a financial year, he shall send a communication to Company Secretary/Compliance Officer affirming compliance of the Code till the date of his/her association with the Company.

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#### **SALIENT FEATURES**

This Code of Conduct lays down the following guidance for observance by Directors and Senior Management personnel of the Company:

#### **Honesty and Integrity**

Every Board Members and Senior Management Personnel must –

- (i) Represent the interests of the shareholders of the Company;
- (ii) Exhibit high standards of integrity, commitment and independence of thought and judgments;
- (iii) Foster a culture of honesty, integrity, ethical and law-abiding behaviour among other officers and employees;
- (iv) Treat their colleagues and other associates of the Company with dignity and shall not harass any of them in any manner;
- (v) Comply with every provision of this Code.

#### **Compliance with Applicable Laws**

In the discharge of their duties and responsibilities, Directors and Senior Management Personnel must comply with all applicable laws, rules and regulations. These would include securities laws, insider trading laws and the Company's insider trading compliance policies.

#### **Conflicts of Interest**

All the Directors and Senior Management Personnel shall act in accordance with highest standard of personal and professional integrity, honesty and ethical conduct.

All Directors and employees must avoid any conflict of interest between themselves and company. A conflict of interest occurs when the personal interest interferes or appears to interfere with the interest of the Company as a whole.

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While the Code does not attempt, and indeed it would not be possible, to describe all conceivable conflicts of interest that could develop, the following are some examples of situations which may constitute conflicts of interest:

- Working, in any capacity, for a competitor, customer, supplier or other third party while employed by the Company.
- Competing with the Company for the purchase or sale of property, products, services or other interests.
- Directing business to a supplier owned or managed by, or which employs, a relative or friend.
- Receiving loans or guarantees of obligations as a result of one's position as a Director.
- Accepting bribes, kickbacks or any other improper payments for services relating to the conduct of the business of the Company.
- Accepting, or having a member of a Director's family accept, a gift from
  persons or entities that deal with the Company, where the gift is being made in
  order to influence the Director's actions as a member of the Board, or where
  acceptance of a gift could otherwise reasonably create the appearance of a
  conflict of interest.

#### **Confidentiality**

All Directors and Employees must maintain the confidentiality of confidential information entrusted to them or disclosed or acquired by them in carrying out their duties and responsibilities, except where such disclosure is authorized by the Company or is required by laws, regulations or legal proceedings. The term "Confidential Information" includes, but is not limited to, non-public information that might be of use to competitors of the Company or harmful to the Company or its customers, if disclosed. Whenever feasible, Directors should consult the Chairman of the Board or the Compliance Officer if they believe they have a legal obligation to disclose confidential information.

#### **Protection and Proper Use of Company Assets**

All Directors and Employees should protect the Company's Assets including physical assets, information and intellectual rights and ensure their efficient use. All assets should be used only for legitimate business purposes and shall not be used in violation of any applicable laws and regulations.

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#### **Fair Dealings**

All Directors and Employees should deal fairly with customers, suppliers and other parties with whom they deal during the course of business. They should not take unfair advantage through manipulation, concealment, abuse of confidential information, proprietary or trade secret information, misrepresentation of material facts or any other unfair dealing practice

#### Reporting any illegal or unethical behaviour

All Directors and Employees shall strictly comply with this Code of Conduct and if any suspected violation is noted it should be brought to the notice of the Board of Directors. Violation of Code of Conduct will be investigated by the Board or person/s designated by the Board and appropriate action will be taken. So far as the Directors are concerned, violation of the Code of Conduct shall be dealt with as per the Companies Act/SEBI regulations.

#### **Insider Trading**

The Company has adopted a Code of Conduct for Prevention of Insider Trading which all Board Member and Senior Management Personnel should observe with respect to the purchase and sale of the Company's securities.

Board Member and Senior Management Personnel should direct questions regarding the application or interpretation of these guidelines to the Compliance Officer.

#### Amendment, Modification and Waiver

This Code may be amended, modified or waived only by the Company's Board of Directors and must be publicly disclosed if required by any applicable law or regulation.

#### **Compliance of the Code of Conduct**

All Directors and Senior Management Personnel shall affirm compliance with the code of conduct on an annual basis in the format annexed hereto as **Annexure I** and forward the same to the Compliance Officer/Company Secretary of the Company.

#### **Acknowledgement of Receipt of this Code**

All Board Members and senior Management personnel shall acknowledge receipt of this code or any modification(s) thereto, in the acknowledgement form annexed hereto as **Annexure II** and forward the same to the Compliance Officer/Company Secretary of the Company that they have received, read, understood and agreed to comply with this code.

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#### **ANNEXURE I**

#### **ANNUAL COMPLIANCE REPORT**

| 10   |                     |
|--|---------------------|
| The Compliance Officer,  |                     |
| Southern Latex Limited   |                     |
| I  | do hereby solemnly  |
| affirm that to the best of my knowledge and belief, I hav                  | e complied with the |
| provisions of the "Code of Conduct for Board Members &                     | Senior Management   |
| Personnel" of the Company during the financial year ended 31 <sup>st</sup> | March,              |
| Signature:   |                     |
| Name:  |                     |
| Designation:   |                     |
| Date: Place:   |                     |

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#### **Annexure II**

### ACKNOWLEDGEMENT FORM

| I, have received and read the Company's "Code of Conduct For                       |
|--|
| Board Members and Senior Management Personnel ("This Code"). I have understood     |
| the provisions and policies contained in this code and I agree to comply with this |
| code.  |
|  |
| Signature:   |
| Name:  |
| Designation:   |
|  |
| Date:  |
| Place:   |